



Empowering  
PEOPLE ...



COURSE	Programme Type	Number of Training Days	price	PROVINCES								
				GP	KZN	NC	NW	L	MP	FS	EC	
<a href="#">Report Writing</a>	skills Programme	3	R 2,380.00	17 - 19					17 - 19	17 - 19		
<a href="#">Communication skills</a>	skills Programme	3	R 2,380.00	18 - 20	18 - 20	18 - 20	18 - 20	18 - 20	18 - 20		18 - 20	18 - 20
<a href="#">Customer care</a>	Workshop	1	R 1,200.00	16 - 18	16 - 18		16 - 18			16 - 18		16 - 18
<a href="#">Anger management</a>	Workshop	1	R 1,200.00	24 - 26		24 - 26	24 - 26			24 - 26	24 - 26	
<a href="#">Batho Pele</a>	Workshop	2	R 1,200.00	11 - 13	11 - 13				11 - 13			
<a href="#">Supply Chain Management</a>	skills Programme	3	R 2,480.00	18 - 20	18 - 20	18 - 20	18 - 20					18 - 20
<a href="#">Strategic Planning</a>	skills Programme	3	R 2,320.00	25 - 27		25 - 27			25 - 27	25 - 27		
<a href="#">Project Management</a>	skills Programme	3	R 2,525.00	11 - 13	11 - 13	11 - 13					11 - 13	
<a href="#">Stress Management</a>	Workshop	1	R 1,200.00	18 - 20					18 - 20	18 - 20		18 - 20
<a href="#">Knowledge Management</a>	skills Programme	3	R 2,380.00	23 - 25			23 - 25				23 - 25	
<a href="#">Conflict Resolution</a>	Workshop	1	R 1,200.00	25 - 27	25 - 27	25 - 27	25 - 27	25 - 27	25 - 27	25 - 27		25 - 27
<a href="#">Municipal Office Administration</a>	skills Programme	3	R 2,525.00	17 - 19	17 - 19	17 - 19	17 - 19	17 - 19	17 - 19		17 - 19	17 - 19

\*Rates are exclusive of VAT. DISCOUNTED rates apply for In-House training



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FEBRUARY 2017

COURSE	Programme Type	Number of Training Days	price	PROVINCES								
				GP	KZN	NC	NW	L	MP	FS	EC	
<a href="#">Report Writing</a>	skills programme	3	R 2,380.00	14 -16	14 -16	14 -16	14 -16					14 -16
<a href="#">Communication skills</a>	skills programme	3	R 2,380.00		20 -22		20 -22	20 -22				
<a href="#">Customer care</a>	Workshop	1	R 1,200.00	22 - 24		22 - 24		22 - 24	22 - 24	22 - 24		
<a href="#">Strategic Planning</a>	skills programme	3	R 2,320.00		19 -21			19 -21				19 -21
<a href="#">Time management</a>	Workshop	1	R 1,200.00	21 - 23			21 - 23					
<a href="#">Supply Chain Management</a>	skills programme	3	R 2,480.00					7 - 9				7 - 9
<a href="#">Anger management</a>	Workshop	1	R 1,200.00					15 - 17	15 - 17	15 - 17		
<a href="#">Project Management</a>	skills programme	3	R 2,525.00	19 - 21			19 - 21	19 - 21				19 - 21
<a href="#">Stress Management</a>	Workshop	1	R 1,200.00									
<a href="#">Time management</a>	skills programme	1	R 1,200.00	1 - 3	1 - 3	1 - 3	1 - 3	1 - 3				1 - 3
<a href="#">Conflict Resolution</a>	Workshop	1	R 1,200.00	8 - 10								
<a href="#">Problem Solving/ Decision making</a>	Workshop	1	R 1,200.00	6 - 8			6 - 8	6 - 8	6 - 8	6 - 8		
<a href="#">Batho Pele</a>	Workshop	2	R 1,650.00	14 -16	14 -16			14 -16				
<a href="#">Emotional Intelligence</a>	skills programme	3	R 2,450.00	8 - 10		8 - 10				8 - 10	8 - 10	8 - 10
<a href="#">Municipal Office Administration</a>	skills programme	3	R 2,525.00	13 - 15		13 - 15						13 - 15

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website: [www.summat.co.za](http://www.summat.co.za)



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MARCH 2017

COURSE	Programme Type	Number of Training Days	price	PROVINCES							
				GP	KZN	NC	NW	L	MP	FS	EC
<a href="#">Report Writing</a>	skills programme	3	R 2,380.00	1 - 3	1 - 3			1 - 3	1 - 3		1 - 3
<a href="#">Communication skills</a>	skills programme	3	R 2,380.00	6 - 8		6 - 8	6 - 8		6 - 8	6 - 8	
<a href="#">Customer care</a>	Workshop	1	R 1,200.00	7 - 9				7 - 9			7 - 9
<a href="#">Strategic Planning</a>	skills programme	3	R 2,320.00	8 - 10	8 - 10		8 - 10			8 - 10	
<a href="#">Time management</a>	Workshop	1	R 1,200.00	15 - 17					15 - 17	15 - 17	15 - 17
<a href="#">Supply Chain Management</a>	skills programme	3	R 2,480.00	21 - 23	21 - 23						21 - 23
<a href="#">Anger management</a>	Workshop	1	R 1,200.00	13 - 15				13 - 15			
<a href="#">Project Management</a>	skills programme	3	R 2,525.00	8 - 10		8 - 10	8 - 10		8 - 10	8 - 10	
<a href="#">Stress Management</a>	Workshop	1	R 1,200.00	1 - 3		1 - 3	1 - 3				
<a href="#">Time management</a>	skills programme	1	R 1,200.00	29 - 31	29 - 31						
<a href="#">Conflict Resolution</a>	Workshop	1	R 1,200.00	22 - 24							
<a href="#">Problem Solving/ Decision making</a>	Workshop	1	R 1,200.00	1 - 3		1 - 3	1 - 3	1 - 3			1 - 3
<a href="#">Batho Pele</a>	Workshop	2	R 1,650.00	14 - 16							
<a href="#">Emotional Intelligence</a>	skills programme	3	R 2,450.00	19 - 21	19 - 21	19 - 21	19 - 21	19 - 21	19 - 21	19 - 21	19 - 21
<a href="#">Municipal Office Administration</a>	skills programme	3	R 2,525.00	27 - 29	27 - 29	27 - 29	27 - 29	27 - 29	27 - 29	27 - 29	27 - 29

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### ABOUT SUMMAT TRAINING INSTITUTE

Summat Training Institute is a 100% Black-owned, 75% Female-owned training services provider with a level 1 Contributor B-BBEE Status. It was established in 2005 with the mission of enabling people and organisations to maximise output and efficiency. This remains our mandate to this day and we constantly strive to live up to our motto,



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