



Empowering
PEOPLE ...



COURSE	Programme Type	Number of Training Days	price	PROVINCES								
				GP	KZN	NC	NW	L	MP	FS	EC	
Report Writing	skills Programme	3	R 2,380.00	17 - 19					17 - 19	17 - 19		
Communication skills	skills Programme	3	R 2,380.00	18 - 20	18 - 20	18 - 20	18 - 20	18 - 20	18 - 20		18 - 20	18 - 20
Customer care	Workshop	1	R 1,200.00	16 - 18	16 - 18		16 - 18			16 - 18		16 - 18
Anger management	Workshop	1	R 1,200.00	24 - 26		24 - 26	24 - 26			24 - 26	24 - 26	
Batho Pele	Workshop	2	R 1,200.00	11 - 13	11 - 13				11 - 13			
Supply Chain Management	skills Programme	3	R 2,480.00	18 - 20	18 - 20	18 - 20	18 - 20					18 - 20
Strategic Planning	skills Programme	3	R 2,320.00	25 - 27		25 - 27			25 - 27	25 - 27		
Project Management	skills Programme	3	R 2,525.00	1 - 3	1 - 3	1 - 3					1 - 3	
Stress Management	Workshop	1	R 1,200.00	18 - 20					18 - 20	18 - 20		18 - 20
Knowledge Management	skills Programme	3	R 2,380.00	23 - 25				23 - 25			23 - 25	
Conflict Resolution	Workshop	1	R 1,200.00	25 - 27	25 - 27	25 - 27	25 - 27	25 - 27	25 - 27	25 - 27		25 - 27
Municipal Office Administration	skills Programme	3	R 2,525.00	17 - 19	17 - 19	17 - 19	17 - 19	17 - 19	17 - 19		17 - 19	17 - 19

*Rates are exclusive of VAT. DISCOUNTED rates apply for In-House training



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FEBRUARY 2017

COURSE	Programme Type	Number of Training Days	price	PROVINCES								
				GP	KZN	NC	NW	L	MP	FS	EC	
Report Writing	skills programme	3	R 2,380.00	14 -16	14 -16	14 -16	14 -16					14 -16
Communication skills	skills programme	3	R 2,380.00		20 -22		20 -22	20 -22				
Customer care	Workshop	1	R 1,200.00	22 - 24		22 - 24		22 - 24	22 - 24	22 - 24		
Strategic Planning	skills programme	3	R 2,320.00		19 -21			19 -21				19 -21
Time management	Workshop	1	R 1,200.00	21 - 23			21 - 23					
Supply Chain Management	skills programme	3	R 2,480.00					7 - 9				7 - 9
Anger management	Workshop	1	R 1,200.00					15 - 17	15 - 17	15 - 17		
Project Management	skills programme	3	R 2,525.00	19 - 21			19 - 21	19 - 21				19 - 21
Stress Management	Workshop	1	R 1,200.00									
Time management	skills programme	1	R 1,200.00	1 - 3	1 - 3	1 - 3	1 - 3	1 - 3				1 - 3
Conflict Resolution	Workshop	1	R 1,200.00	8 - 10								
Problem Solving/ Decision making	Workshop	1	R 1,200.00	6 - 8			6 - 8	6 - 8	6 - 8	6 - 8		
Batho Pele	Workshop	2	R 1,650.00	14 -16	14 -16			14 -16				
Emotional Intelligence	skills programme	3	R 2,450.00	8 - 10		8 - 10			8 - 10	8 - 10		8 - 10
Municipal Office Administration	skills programme	3	R 2,525.00	13 - 15		13 - 15						13 - 15

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website: www.summat.co.za



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MARCH 2017

COURSE	Programme Type	Number of Training Days	price	PROVINCES								
				GP	KZN	NC	NW	L	MP	FS	EC	
Report Writing	skills programme	3	R 2,380.00	1 - 3	1 - 3			1 - 3	1 - 3		1 - 3	
Communication skills	skills programme	3	R 2,380.00	6 - 8		6 - 8	6 - 8		6 - 8	6 - 8		
Customer care	Workshop	1	R 1,200.00	7 - 9				7 - 9			7 - 9	
Strategic Planning	skills programme	3	R 2,320.00	8 - 10	8 - 10		8 - 10			8 - 10		
Time management	Workshop	1	R 1,200.00	15 - 17					15 - 17	15 - 17	15 - 17	
Supply Chain Management	skills programme	3	R 2,480.00	21 - 23	21 - 23						21 - 23	
Anger management	Workshop	1	R 1,200.00	13 - 15				13 - 15				
Project Management	skills programme	3	R 2,525.00	8 - 10		8 - 10	8 - 10		8 - 10	8 - 10		
Stress Management	Workshop	1	R 1,200.00	1 - 3		1 - 3	1 - 3					
Time management	skills programme	1	R 1,200.00	29 - 31	29 - 31							
Conflict Resolution	Workshop	1	R 1,200.00	22 - 24								
Problem Solving/ Decision making	Workshop	1	R 1,200.00	1 - 3		1 - 3	1 - 3	1 - 3			1 - 3	
Batho Pele	Workshop	2	R 1,650.00	14 - 16								
Emotional Intelligence	skills programme	3	R 2,450.00	19 - 21	19 - 21	19 - 21	19 - 21	19 - 21	19 - 21	19 - 21	19 - 21	
Municipal Office Administration	skills programme	3	R 2,525.00	27 - 29	27 - 29	27 - 29	27 - 29	27 - 29	27 - 29	27 - 29	27 - 29	

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