



Empowering  
PEOPLE ...



OCTOBER 2018

Course	Programme Type	Number of Training days										
			GP	KZN	NC	NW	LM	MP	FS	EC	WC	
Anger Management	Skills Programme	3	5-7				5-7			5-7		
Communication Skills	Skills Programme	2		14-15	14-15				14-15			14-15
Conflict Resolution	Skills Programme	3	18-20					18-20				18-20
Customer Care	Skills Programme	2										
Emotional Intelligence	Skills Programme	2										
HR Strategic Partnership	Workshop	1										
Knowledge Management	Workshop	2										
Negotiation Skills	Skills Programme	3										
Performance Management	Skills Programme	3										
Problem Solving	Workshop	2										
Project Management	Skills Programme	3	29-31									
Report Writing	Skills Programme	2	22-23			27-28						27-28
Strategic Planning	Workshop	2										
Stress Management	Workshop	1										
Supply Chain Management	Skills Programme	3	24-26									
Time Management	Workshop	1						21				

NOVEMBER 2018

Course	Programme Type	Number of Training days										
			GP	KZN	NC	NW	LM	MP	FS	EC	WC	
Anger Management	Skills Programme	3										11-13
Communication Skills	Skills Programme	2										
Conflict Resolution	Skills Programme	3										
Customer Care	Skills Programme	2										
Emotional Intelligence	Skills Programme	2		11-12		11-12						11-12
HR Strategic Partnership	Workshop	1	2						5			
Finance for non Finance	Skills Programme	3	7-9	18-19				18-19				18-19
Negotiation Skills	Skills Programme	3	18-20									18-20
Performance Management	Skills Programme	3		4-6				4-6		4-6		
Data Recording	Skills Programme	3	14-16	3-6		8-11						18-20
Project Management	Skills Programme	3	9-11	23-25		9-11						23-25
Report Writing	Skills Programme	2										
Strategic Planning	Workshop	2										
Stress Management	Workshop	1		26								26
Supply Chain Management	Skills Programme	3	25-27							25-27		
Time Management	Workshop	1	26									

DECEMBER 2018

Course	Programme Type	Number of Training days										
			GP	KZN	NC	NW	LM	MP	FS	EC	WC	
Anger Management	Skills Programme	3										
Communication Skills	Skills Programme	2										
Conflict Resolution	Skills Programme	3		21-23								
Customer Care	Skills Programme	2	15-16		15-16				22-23		22-23	15-16
Emotional Intelligence	Skills Programme	2										
HR Strategic Partnership	Workshop	1										
Knowledge Management	Workshop	2		16-17		16-17					22-23	
Negotiation Skills	Skills Programme	3										27-29
Performance Management	Skills Programme	3										
Problem Solving	Workshop	2	6-7	6-7								
Project Management	Skills Programme	3	13-15		13-15					13-15		
Report Writing	Skills Programme	2										
Strategic Planning	Workshop	2										
Stress Management	Workshop	1	28							27		
Supply Chain Management	Skills Programme	3	28-30			28-30						28-30
Time Management	Workshop	1		28								

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Website [www.summat.co.za](http://www.summat.co.za)

Visit our Website  
Email: [info@summat.co.za](mailto:info@summat.co.za)

Contact us on  
Johannesburg  
011 402 6170



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